

	COMMUNICATION TO SUPPLIERS	Cod.: R-P12.07
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REQUIREMENTS FOR THE PROVISION OF APPROVED/COMPLIANT PRODUCTS AND SERVICES

Our organisation is ISO 9001 certified, and in order to comply with the requirements of this standard, we inform you of the criteria on the basis of which we will assess the approval of its products or services:

1. Commitment to delivery date as determined in the purchase order
2. Adequate quality of materials and products
3. Handling of defective or late material returns
4. Change and contingency management
5. Correct and error-free invoices
6. In the case of subcontractors, compliance with LEV2050 requirements in the work performed for our customers
7. Provide the required documentation (technical data sheets, safety data sheets, qualification certificates, etc.)

If the product does not meet the required specifications, it will be returned.

SUPPLIER CLASSIFICATION AND EVALUATION CRITERIA

In relation to the incidents detected during the financial year and once the financial year has ended, the classification will be made according to these criteria:

No. of orders	RANKING (in relation to % of incidents)		
	Group A	Group B	Group C
Between 1 and 5	Up to 15%	Between 15% and 25%	More than 25%
Between 6 and 15	Up to 10%	Between 10% and 20%	More than 20%
More than 15	Up to 6%	Between 6% and 12%	More than 12%

Annually, and once the re-evaluation of suppliers has been carried out, the LEV2050 Purchasing Manager will inform those suppliers that are in group C of their status in relation to the organisation's classification criteria, so that they can implement the necessary actions to improve the products and/or services supplied.

When a supplier or subcontractor has to be notified two consecutive times that they are in group C, they will be warned that, if they do not pass the next re-evaluation, they will be excluded from the list of approved suppliers, pending the submission of the corresponding corrective actions, whose effectiveness will be analysed by LEV2050's Quality Department.

Aizoáin 11 January 2022

Quality Area LEV2050

